



2023 Women's World Match Racing Tour Casa Vela Cup



St. Francis Yacht Club – Organizing Authority

Grade 2 Event April 24-29, 2023

San Francisco, California USA

NOTICE OF RACE

dated 10 December 2022

The following abbreviations apply to this Notice of Race and the Sailing Instructions:

PC: Protest Committee or International Jury

NoR: Notice of Race

OA: Organizing Authority

RRS: Racing Rules of Sailing

SI: Sailing Instruction

RC: Race Committee

TD: Technical Delegate

[NP]: A boat may not protest as per NoR dated 10 December 2022

1 RULES

- 1.1 The event is governed by the rules as defined in *The Racing Rules of Sailing*, including Appendix C.
- 1.2 The rules for the handling of boats and the equipment list, detailed as part of the Sailing Instructions, will apply, and will also apply to any practice sailing and sponsor races. Class rules will not apply.
- 1.3 The notation '[NP]' in a rule of the Notice of Race or Sailing Instructions means that a boat may not protest another boat for breaking that rule. This changes RRS 60.1(a).
- 1.4 The US Sailing prescriptions that apply are stated in NoR Addendum A.
- 1.5 The event is a World Sailing Grade 2 and a Women's World Match Racing Tour event. This grading is subject to review by World Sailing. The grading is subject to review by World Sailing. The event may be re-graded when there is clear reason to do so.
- 1.6 An International Jury may be appointed in accordance with RRS 91(b) and RRS Appendix N. If so, the right of appeal will be denied in accordance with RRS 70.5.

2 SAILING INSTRUCTIONS

The sailing instructions will be available no later than 0900 on April 18 on the official notice board at <https://theclubspot.com/regatta/TM3yVbURAp/#notice-board>

3 COMMUNICATION

- 3.1 Notices to competitors will be posted online at <https://theclubspot.com/regatta/TM3yVbURAp/#notice-board>
- 3.2 Signals made ashore will be displayed from the Race Deck's flagpole.

4 ELIGIBILITY AND ENTRY

- 4.1 Ten (10) skippers will be invited. Skippers wishing to be invited may register their request with the OA by writing to bruce@brucestone.com
- 4.2 Only skippers invited by the OA, and who confirm acceptance of the invitation, as detailed in the letter of

invitation, will be eligible to enter this event.

- 4.3 All competitors shall meet the eligibility requirements of World Sailing regulation 19.4
- 4.4 All competitors shall obtain a World Sailing Sailor ID by registering online at [World Sailing - Categorization](#)
Skippers shall inform the OA of their World Sailing Sailor ID at registration.
- 4.5 The skipper shall complete registration, pay any entry fee and the damage deposit of \$1,500 USD and shall ensure that all crew complete crew weighing, all between April 24 from 0900 to 1700 or April 25 from 0800 to 0840 unless extended by the OA. All payments shall be made by credit card.
To be considered an entry in the event, a boat shall complete all registration requirements and pay all fees:
- (a) A non-refundable entry bond in the amount of US\$750 shall accompany the acceptance of invitation to be valid. All payments shall be made in US funds by credit card.
 - (b) The entry fee is \$1250, including the \$750 entry bond in NOR 4.5(a). The entry fee includes (at a minimum):
 - (1) Dinner for all competitors on Tuesday, Wednesday, and Thursday
 - (2) Beverages and appetizers for all competitors at the Awards Ceremony on Friday
 - (3) Housing for competitors in homes or yachts of St. Francis YC members/friends upon request.
- 4.6 When a skipper accepts an invitation and later withdraws within two months of the event or leaves the event before the end without written approval from the OA, a zero score may be applied to their Ranking points for that event by WS. (World Sailing Regulation 27.2.2(d)).

5 DAMAGE / DAMAGE DEPOSIT

- 5.1 Each supplied boat is insured by the OA for third-party liability insurance.
- 5.2 Each skipper is responsible for the damage or loss to their boat unless responsibility is otherwise assigned by the umpires or PC. The damage deposit is the limit of liability of each skipper for each incident. If a deduction is made from the deposit, the skipper will be required to restore the deposit to the original value to continue in the event.
- 5.3 The OA will refund any remaining damage deposit within 15 days after the event.

6 CREW (INCLUDING SKIPPER)

- 6.1 The number of crew (including the skipper but excluding persons placed on board by the OA) shall be 3, 4, or 5 females. All registered crew shall sail all races.
- 6.2 After the warning signal for a match, the registered skipper shall not leave the helm, except in an emergency.
- 6.3 When a registered skipper is unable to continue in the event the OA may authorize an original crew member to substitute.
- 6.4 The total weight of the crew, including the skipper, dressed in at least shorts and shirts, shall not exceed 272 kg (600 lb), determined at the time of registration or such time as required by the RC.
- 6.5 Crew weight may be checked during the regatta. When crew weight was checked prior to racing, at any re-weighing the total weight limit is increased by 10 kg. Any crew weighing more than this increased limit shall not be penalized, but they shall reduce their weight to the increased weight limit before racing again.
- 6.6 The OA may place a person on each boat as either a guest, cameraman, or umpire observer.
- 6.7 Rule 40.1 shall always apply while afloat.

7 EVENT FORMAT

- 7.1 The OA intends to provide 10 J/22 type boats for racing in the event. Each boat will have the following sails: (Mainsail, Jib, Spinnaker).
- 7.2 Boats will be allocated as decided by the race committee. The intention of the RC will be to allocate boats by draw, either daily or for each round. The RC may also require boats to be exchanged in a knock-out stage.
- 7.3 The sails to be used will be allocated by the RC. Competitors may be requested to exchange sails during

a series to satisfy sponsorship commitments.

- 7.4 While all reasonable steps are taken to equalize the boats variations will not be grounds for redress. This changes RRS 62.
- 7.5 The number of matches to be sailed each day will be determined by the RC with the intention of the RC to start each subsequent flight as soon as practicable after the previous flight.
- 7.6 The course will be windward/leeward with optional offset legs in the event of cross course current, resulting in either port or starboard rounding, and finishing downwind.
- 7.7 The intended racing area will be the City Front of San Francisco Bay.
- 7.8 (a) Skippers will be seeded into a round robin based on the World Sailing ranking list 30 days prior to the event.
- (b) After the First Stage the following will apply:
- (1) Skippers will be paired based on ranking in the First Stage with the highest ranked skipper paired with the lowest and the other skippers paired accordingly unless the stage specifies a different arrangement.
 - (2) In reference to RRS C4.1, the highest ranked skipper from the first stage shall choose their end for the first match and boats shall alternate every odd match.
 - (3) Crews will exchange boats after odd matches of the series, unless otherwise agreed by both skippers.
 - (4) Further matches in the series will not be sailed once the first skipper scores the points required for that stage.
- 7.9 The event will consist of the following stages
- (a) First Stage - Round Robin
- (1) All skippers will sail a double round robin.
- (b) Second Stage – Knock-Out Semi-Finals
- (1) The skipper finishing first in Stage One shall select his opponent when requested by the RC to do so. The remaining two skippers shall race each other.
 - (2) The first skipper of each series to score at least 3 points shall proceed to the Final Stage, the losing skippers shall proceed to the Third and Fourth Place Stage.
- (c) Third Stage – Knock-Out Third and Fourth Place
- (1) The losing semi-finalists shall race to determine third and fourth place.
 - (2) The first skipper to score at least 2 points shall be awarded third place, the losing skipper awarded fourth place.
- (d) Fourth Stage – Knock-Out Final
- (1) The first skipper to score at least 3 points shall be awarded first place, the losing skipper awarded second place.
- 7.10 The RC may change the format, terminate any stage or the event when, in its opinion, it is impractical to attempt to hold the remainder of matches under the existing conditions or in the remaining time scheduled. Early stages may be terminated in favor of later stages.

8 PROVISIONAL PROGRAM

8.1 Schedule

- (a) Race office opens April 24, 2023, at 1000
- (b) Registration April 24 from 1000 to 1700
- (c) Crew weighing April 24 from 1000 to 1700 or April 25 from 0815 to 0840
- (d) Practice April 24 from 1100 to 1700
- (e) First Briefing on April 25 at 0845
- (f) First meeting with umpires immediately following First Briefing
- (g) No Opening Ceremony
- (h) Racing days from April 25 to 28

- (i) Time of the first race each day will be 1023 or as announced at daily briefings
- (j) The latest time for an attention signal on the last day of racing will be approximately 1800
- (k) No Daily Press Conference
- (l) Prize giving immediately after racing on the final day

8.2 Unless excused by the OA, attendance at the following is mandatory:

- (m) Initial briefing for skippers
- (n) Daily briefing for skippers
- (o) Photo shoot with each team in team uniforms at the docks before First Briefing
- (p) Prize giving for the top three skippers and crews

9 [NP] ADVERTISING

- 9.1 As boats and equipment will be supplied by the Organizing Authority, World Sailing regulation 20.4 applies. Each boat will be required to display advertising as supplied by the OA.
- 9.2 The OA intends to supply the following equipment: Boats and Sails. Advertising as supplied by the OA is to be displayed on this equipment.
- 9.3 Competitors may be permitted to display advertising ashore at the venue, but this is subject to individual negotiation with the OA.

10 [NP] CODE OF CONDUCT

- 10.1 Competitors and Support Persons shall comply with any reasonable request from any official, including attendance at official functions and co-operation with event sponsors, and shall behave so as to not bring the event into disrepute.
- 10.2 Competitors and support persons shall handle any equipment provided by the organizing authority with care, seamanship, in accordance with any instructions for its use and without interfering with its functionality.

11 [NP] SUPPORT PERSONS

- 11.1 Support person vessels shall conspicuously display identification of the team being coached.
- 11.2 Support persons shall stay approximately 100m from the racing area while boats are racing or comply with reasonable requests from the officials.

12 [NP] MEDIA, IMAGES and SOUND

- 12.1 If required by the OA:
 - (a) Television personnel and equipment (or dummies) supplied by the OA shall be carried on board while racing.
 - (b) Competitors shall wear microphones supplied by the OA during racing and be available for interviews when advised by the OA or RC.
 - (c) Registered skippers shall wear communications equipment supplied by the OA that will allow commentators to communicate with them while racing.
- 12.2 Competitors shall not interfere with the normal working of the OA supplied media equipment.
- 12.3 The OA have the right to use any images and sound recorded during the event free of any charge.

13 RISK STATEMENT

RRS 3 states: 'The responsibility for a boat's decision to participate in a race or to continue racing is hers alone.' By participating in this event each competitor agrees and acknowledges that sailing is a potentially dangerous activity with inherent risks. These risks include strong winds and rough seas, sudden changes in weather, failure of equipment, boat handling errors, poor seamanship by other boats, loss of balance on an unstable platform and fatigue resulting in increased risk of injury. Inherent in the sport of sailing is the risk of permanent, catastrophic injury or death by drowning, trauma, hypothermia or other causes. Each

venue jurisdiction may need a different or modified version of this risk statement.

14 PRIZES

- 14.1 The principal prize for first place will be the winner's name engraved on the Casa Vela Cup and a trip to Casa Vela, Playa del Carmen, Mexico including lodging and private chef for up to 8 people for one week, a value of \$20,000. Airfare, alcoholic beverages, car rental and incidentals will be at cost of the participants. Must be used within one year of award. See www.casavelaplayadelcarmen.com
- 14.2 All participants will receive points toward the overall Women's World Match Racing Tour results.
- 14.3 Medals will be awarded to the top 3 teams.

15 FURTHER INFORMATION

For further information please contact bruce@brucestone.com

Date of Issue: 10 Dec 2022

CONTACTS

Casa Vela Regatta Chair	Bruce J. Stone	bruce@brucestone.com	+1.917.822.4060
Principal Race Officer	Mark Townsend	s_mark_townsend@hotmail.com	+1.562.433.4366
Deputy Race Officer	Don Wieneke	dkwieneke@gmail.com	+1.415.332.0186
Chief Umpire	Kathy Lindgren	kat.lindgren585@gmail.com	+1.920.980.1223
St. Francis YC Race Office		racing@stfyc.com	+1.415.820.3710
OA Representative	Grant Baldwin	grant@calguitars.com	+1.650.464.7648

NoR ADDENDUM A – US Sailing Prescriptions that Apply

Only US Sailing Prescriptions to RRS 60.3, 61.4, 67, 70.5(a), 76.1, 88.2, and Appendix R will apply and are stated in full below.

Rule 60.3 After rule 60.3 add

US Sailing prescribes that rule 60.3(b) is changed to:

(b) request redress for a boat or call a hearing to consider redress;

Rule 61 Add at the end of rule 61

61.4 Fees for Protests and Requests for Redress

US Sailing prescribes that no fees shall be charged for protests or requests for redress.

Rule 67 After rule 67 add

US Sailing prescribes that:

(a) A boat that retires from a race or accepts a penalty does not, by that action alone, admit liability for damages.

(b) A protest committee shall find facts and make decisions only in compliance with the rules. No protest committee or US Sailing appeal authority shall adjudicate any claim for damages. Such a claim is subject to the jurisdiction of the courts.

(c) A basic purpose of the rules is to prevent contact between boats. By participating in an event governed by the rules, a boat agrees that responsibility for damages arising from any breach of the rules shall be based on fault as determined by application of the rules, and that she shall not be governed by the legal doctrine of 'assumption of risk' for monetary damages resulting from contact with other boats.

Rule 70.5(a) After rule 70.5(a) add

US Sailing prescribes that its approval is required. Go to [No Appeal \(Rule 70.5\) Procedures - US Sailing](#) for more information or to obtain approval.

Rule 76.1 After rule 76.1 add

US Sailing prescribes that an organizing authority or race committee shall not reject or cancel the entry of a boat or exclude a competitor eligible under the notice of race and sailing instructions for an arbitrary or capricious reason or for reason of race, color, religion, national origin, gender, sexual orientation, or age.

Rule 88.2 After rule 88.2 add

US Sailing prescribes that the notice of race or sailing instructions may change or delete any prescriptions except this prescription, rule 61.4, Appendix R, and the prescriptions to rules 60.3, 67, 70.5(a) and 76.1.

Appendix R, Procedures for Appeals and Requests
Replace World Sailing Appendix R with Appendix R [see Appendix R below]

APPENDIX R PROCEDURES FOR APPEALS AND REQUESTS

This appendix is a US Sailing prescription.

See rules 70 and 71. This appendix replaces Appendix R as adopted by World Sailing for the purpose of creating a two-level appeals system. The US Sailing Appeals Committee acts as the national authority under rule 71.

Frequently Asked Questions (FAQ) on the appeals system and their answers, including advice on how to prepare an appeal, can be found on the US Sailing website. Go to appeals.ussailing.org and click the 'Appeals FAQ' link.

R1 WHERE TO SEND AN APPEAL OR REQUEST

R1.1 Send appeals, requests and the US Sailing Appeals & Requests Information Form (see rule R2.2) by email to the US Sailing Race Administration Director at submitappeal@ussailing.org. For more information about submitting appeal documents, call US Sailing at 1 800 877 2451.

R1.2 Except as provided in rule R1.4, the director will forward an appeal of a decision of a protest committee, an appeal under rule 70.1(b) or a request by a protest committee for confirmation or correction of its decision to the association appeals committee for the place in which the event was held. However, such an appeal or request arising from an event conducted under the procedural rules of the Intercollegiate Sailing Association or the Interscholastic Sailing Association will be forwarded to the association appeals committee for the ICSA and ISSA.

R1.3 The director will forward an appeal of a decision of an association appeals committee, a request by an association appeals committee for confirmation or correction of its decision, and a request for an interpretation of rules to the US Sailing Appeals Committee.

R1.4 The director will forward to the US Sailing Appeals Committee an appeal under rule 70.1 or a request by a protest committee under rule 70.2 if the appeal or request arose from

- (a) a decision made under rule 69.2,
- (b) a US Sailing national championship, or
- (c) a race that either started or finished outside of US waters (see rule 70.3).

R2 TO APPEAL OR MAKE A REQUEST

R2.1 (a) To appeal the decision of a protest committee or an association appeals committee, no later than 15 days after receiving the written decision being appealed or a protest committee's decision not to reopen a hearing, the appellant shall send an appeal and a copy of the decision being appealed to US Sailing. The appeal shall state why the appellant believes that committee's decision or its procedures were incorrect;

(b) To appeal when the hearing required by rule 63.1 has not been held within 30 days after a protest or request for redress was delivered, the appellant shall, within a further 15 days, send an appeal with a copy of the protest or request and any relevant correspondence. The appeals committee to which the appeal is forwarded shall extend the time if there is good reason to do so; or

(c) To appeal when the protest committee fails to comply with rule 65, the appellant shall, within a reasonable time after the hearing, send an appeal with a copy of the protest or request and any relevant correspondence.

If a copy of the protest or request is not available, the appellant shall instead send a statement of its substance.

R2.2 The appellant shall also send, with the appeal or as soon as possible thereafter, the US Sailing Appeals & Requests Information Form. To obtain the form, go to [Submit An Appeal - US Sailing](#). The form requests the following documents and information:

(a) the written protest(s) or request(s) for redress;

- (b) if the appeal is from a decision of an association appeals committee, the written decision of the protest committee and the appeal to the association appeals committee;
- (c) a diagram, prepared or endorsed by the protest committee, that shows
 - (1) the positions of all boats involved at relevant times, and their tracks;
 - (2) the course to the next mark and its required side;
 - (3) the speed and direction of the wind;
 - (4) any relevant mark, obstruction or zone; and
 - (5) if relevant, the depth of the water and the speed and direction of any current;
- (d) the notice of race, sailing instructions, any other documents governing the event, and any changes to them;
- (e) the names, postal addresses and email addresses of the parties to the hearing, the chairman of the protest committee and, if relevant, the chairman of the association appeals committee; and
- (f) any other relevant documents.

R2.3 To request confirmation or correction of its decision, a protest committee or association appeals committee shall, no later than 15 days after making its decision, send to US Sailing a copy of its decision, the US Sailing Appeals & Requests Information Form, and all relevant documents and comments (see rule R2.2).

R2.4 To request an interpretation of the rules, a club or other organization affiliated to US Sailing shall send its request to US Sailing. The request shall include assumed facts and be endorsed by an officer of the club or organization. A US Sailing committee is considered to be an organization affiliated to US Sailing.

R3 FEES

R3.1 If the appeal or request is being made to an association appeals committee (see rule R1.2), US Sailing charges no fee for forwarding that appeal or request. However, an association appeals committee may charge a fee, in which case the association appeals committee will send a notice to the appellant (or, for a request, to the protest committee) stating the fee, to whom the fee is payable, and the address to which the fee must be sent.

R3.2 If the appeal is being made to the US Sailing Appeals Committee (see rules R1.3 and R1.4) by a member of US Sailing or another national authority, US Sailing charges a fee of \$25. The fee is \$75 for all others.

R3.3 A fee of \$25 is charged for a request for an interpretation of the rules, but there is no fee for such a request from a US Sailing committee. There is no fee for a request from an association appeals committee for confirmation or correction of its decision. There is no fee for an appeal under rule 70.1(b).

R3.4 If a fee is required for an appeal or request, it must be received before the appeal or request will be considered. For appeals and requests made to the US Sailing Appeals Committee, the fee can be paid by check to 'US Sailing' or electronically as described in the Appeals FAQ.

R4 NOTIFICATION OF THE COMMITTEE WHOSE DECISION IS BEING APPEALED

Upon receipt of an appeal, the appeals committee shall send a copy of the appeal to the committee whose decision is being appealed, asking it for any documents required by rule R2.2 not supplied by the appellant.

R5 COMMITTEE RESPONSIBILITIES

R5.1 Protest Committee

A protest committee whose decision is being appealed shall supply the documents requested under rule R4 and any facts or other information requested under rule R5.4. If directed to do so by the appeals committee, it shall conduct a hearing, or reopen the hearing, of the protest or request for redress, or conduct a hearing to consider redress.

R5.2 Association Appeals Committee

An association appeals committee may act as the national authority under rule 71.2 and shall act as the national authority under rule 71.3, subject to further appeal as provided in rule R7.1(a). In addition, an association appeals committee (a) shall send to all parties to the hearing, and to the protest committee whose decision is being appealed or reviewed, copies of all relevant documents, comments and clarifications it has received, except those supplied

by that party or committee;

(b) shall send its decision in writing to all parties to the hearing and the protest committee; and

(c) shall consider an appeal it has refused to decide if directed to do so by the US Sailing Appeals Committee.

R5.3 US Sailing Appeals Committee

The US Sailing Appeals Committee shall send to all parties to the hearing, to the protest committee and to the association appeals committee whose decision is being appealed or reviewed, copies of all relevant documents, comments and clarifications it has received, except those supplied by that party or committee.

R5.4 Facts and Other Information

(a) An appeals committee shall accept the facts found by the protest committee.

(b) When an appeals committee decides that the facts found by the protest committee are inadequate, or that it needs other information, the appeals committee shall require the protest committee to

(1) provide additional facts or information, or

(2) reopen the hearing and report any new facts or information.

The protest committee shall promptly do so and respond in writing.

R6 COMMENTS

The parties to the hearing, the protest committee and, if relevant, the association appeals committee may make comments on the appeal or request, on any of the documents listed in rule R2.2, and on any clarifications received under rule R7.2(d). Comments shall be sent in writing to the appeals committee no later than 15 days after the party or committee receives the document. The appeals committee need not consider comments sent after that time or comments on comments.

R7 PROVISIONS IN ADDITION TO THOSE OF RULES 70 AND 71

R7.1 Right to Appeal or Request Confirmation or Correction

(a) A party to a hearing may appeal an association appeals committee's decision.

(b) An association appeals committee may request confirmation or correction of its decision (see rule R2.3).

R7.2 Other Provisions

(a) No member of the association appeals committee shall take part in the discussion or decision on an appeal or a request for confirmation or correction to the US Sailing Appeals Committee.

(b) An appeals committee may direct a protest committee to conduct a hearing to consider redress for an appellant or other boats.

(c) The US Sailing Appeals Committee may direct an association appeals committee to consider an appeal it has refused to decide.

(d) An appeals committee may seek clarifications of rules governing the event from organizations that are not parties to the hearing.

R7.3 Withdrawing an Appeal

With the consent of the appeals committee, an appellant may withdraw an appeal before it is decided.

R8 EXPEDITED APPEALS

An expedited appeals process, which can only be used at US Sailing Protected Competitions (see US Sailing Regulation 12.03), can be found on the US Sailing website. Go to [Appeals - US Sailing](#)